



SEATTLE PACIFIC & EASTERN RAILROAD



Executive Committee Attachment

(To 4D HO Modular Group Policy)

1. Function. The function of the Executive Committee (the “Committee” hereafter) shall be as follows:

- 1.01. Conduct and decide on the business of the group,
- 1.02. Delegate projects and responsibility to sub-committees or individuals,
- 1.03. Define activities including clinic presentations and,
- 1.04. Review, revise, establish and distribute standards and procedures including for show coordinators, set up and take down, and varying module standards for different types of shows.

1.05. Perform such other functions as may be set forth in Member Accord and Group Policy.

2. Manner of Acting. The act of a three of the members of the Committee who are present at a meeting of the Committee at which three members of the Committee are present shall constitute the act of the Committee.

3. Scheduling meetings. The Committee shall schedule meetings of the Committee at any meeting of the Committee, and no further notice of such a scheduled meeting shall be required. The Chairman or any two members of the Committee may call a special meeting of the Committee by giving notice to all members of the Committee by mail or email of the time and place of the special meeting.

4. Open Meetings. Committee Meetings shall be open to members of the Group who wish to attend.

5. Election of Committee Members. Four persons shall be elected as members of the Committee. Two of the first members of the Committee have been elected for a term of two years ending September 30, 2013, and two of the first members of the Committee have been elected for a term of three years ending on September 30, 2014. At expiration of each term of the first members of the Committee and at expiration of each term of a member of the Committee thereafter, an Active Member shall be elected as a member of the Committee to fill the vacancy for a term of two years. There is no limit on the number of terms an individual may serve as a member of the Committee. Elections for members of the Committee shall be held in September at the regular meeting immediately preceding expiration of a term and conducted as follows:



5.01. Candidates for election for annual vacancy on the Executive Committee shall be Active Members who desire to serve on the Executive Committee and who shall give notice to the Committee of that fact not later than the June Regular Meeting before the date for the election.

5.02. If the candidate wishes to submit a written statement on behalf of his election, the candidate can do so before the June Regular Meeting before the date for the election.

5.03. Notice to Group members of the names of the candidates accompanied by the candidate's statement, if any, and form ballot will be sent by Email to each Active member by the second Saturday of July preceding the date for the election.

5.04. Ballots will be made available at the time of the election and can be cast by Email which is sent to the Chairman of the Group in advance of the election date or at the Regular Meeting when the election is held. All candidates for all vacancies to be filled shall be listed on one ballot, each active member shall have the right to cast one vote for one candidate listed on the ballot for each vacancy to be filled, and the candidate or candidates receiving the highest number of votes shall be elected.

These procedures apply only to elections for members of the Executive Committee to fill vacancies occurring on expiration of the term of a member of the Executive Committee.

6. Appointment of Committee Member. A fifth member of the Committee shall be appointed by the elected members of the Committee subject to approval of the 4th Division. The fifth member of the Committee shall be the Group Chairman and is the principal officer of the Group described in the Member Accord.

7. Qualification for Committee Membership. In order to serve on the Committee, a person must be an Active Member of the Group.

8. Removal of a Committee Member At any regular meeting for which notice has been given that the purpose of the meeting is to remove an elected member of the Committee, that elected member of the Committee may be removed on motion which was made by at least three Active Members and which was carried by a majority of the Active Members present at the meeting.

9. Resignation of Committee Member. An elected member of the Committee may resign. Any vacancy in the elected members of the Committee because of death, resignation, inability to act or removal shall be filled by election for the remaining term at the next regular meeting of members held after the vacancy occurs.

10. Committee Chairman. One of the four elected members of the Committee shall be elected by the elected members of the Committee to be Committee Chairman for an indefinite term to serve at the pleasure of the Committee. The Committee Chairman who shall preside at Committee meetings, report on Committee action at regular membership meetings and perform such other duties as the Committee may designate.

11. Other Officers. From the members of the Group, the Committee may appoint:

11.01. A Secretary who shall record decisions of the Committee and Give notices to members as directed by the Committee.

11.02. A Treasurer who shall be responsible and account for the funds of the Group, and

11.03. Such other officers as the Committee determines. Officers shall perform such other duties as the Committee may direct.

13. Action Authorized Without Ratification. All actions taken by the Committee shall be final and binding on all Members of the Group. Committee decisions shall be final without the vote of the members and without the need for ratification by the members, specifically without limitation:

13.01. On application by a member or on the motion of the Committee, the Committee may excuse, for cause such as health, economic or other circumstances interfering with ability to act, any member from meeting any of the activities required to maintain membership and Active Membership in the Group.

13.02. After notice and reasonable opportunity to be heard given to a member and upon finding that the member did not “participate in Group activities” as provided for in the Group Policy, the Committee may terminate that member’s rights and entitlements in the Group. Upon such termination, that member’s rights as a member of the Group shall terminate and the member shall no longer be able to operate on any Group layout, shall not receive further notice of any Group activity, shall not be entitled to the supplies available to Group members, shall not be entitled to any support, advice or help otherwise available to Group members and shall not be entitled to receive any other benefit to which members of the Group otherwise may be entitled.

13.03. By its action, the Committee may adopt, amend, alter, cancel, modify, or otherwise change any of the provision of this Group Policy and Attachments and to any prior action taken by the Committee. However, no change in this Group Policy is effective until notice of the change has been given by email to all of the Group Members.